

Tsuen Wan Trade Association Primary School

Circular 17-004/D07

1st September, 2017

Dear Parents,

Circular on Arrangement of Dismissal after school

Our school ends at 3:30 p.m. every day. For those students who attend the activities after school would stay at school until 4:30 p.m. In order to know the number of students who join different groups to go back home, please complete the attached reply slip and return it to the class teacher for our reference. If it is necessary to change the group for returning home, kindly advise the class teacher by stating the reasons in detail in student's handbook or in a letter beforehand.

For enquiry, please contact our Discipline Master, Mr Ho Hing Wing.

Yours faithfully,

Chow Kim Ho

Chow Kim Ho

(Principal)



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Tsuen Wan Trade Association Primary School

Reply Slip of Circular 17-004/D07 < return to Mr Ho via class teachers >

Circular on Arrangements of Dismissal after school

Dear Principal,

I have acknowledged the above mentioned circular regarding the arrangements of dismissal after school.

I agree that my child will* :

- return home by himself or herself
- be picked up by parents
- take a local school bus(16:30)
- take a cross-border bus at 15:30
 16:30

Student's Name : _____ ()

Class : _____

Parent's Signature : _____

Date : _____

* Please put a '✓' in the appropriate box.